

Deacon Responsibilities

June 2018



Diaconate Responsibilities

Evangelism Caleb & Heber

Discipleship Steve Prayer & Worship

Shirley

Pastoral
Alison & Kashi

Children's & Youth Lars

Children's Friday Club, Children's Safeguarding, Crèche, Friday Night Fun, Kidzone, Pram Club, Recreate, Schools Work, SACRE Rep

Adults
Tina

Adult Safeguarding, Badminton+, Band of Brothers, Banner Group, Bridge Language Class, Care Team, Christians Against Poverty, Coffee Rota, Flourish, Home Group Leader, Kettles On, Lunch Club, Mission Support, Music Group, Prayer Meeting Rota, Prayer chain, Pulpit Secretary, Social Events, Stewards, Sunday Soccer

Secretary

<u>Administration</u>: CCLI (Copyright License), Communion Table, Data Protection, First Aid, Key Documentation, Flower Coordinator, Library Coordinators, Membership Secretary & Visitation, Meetings Secretary, Registrars

<u>Facilities:</u> Access Control, Heating, Statutory Authorities, Fire Alarms, General Maintenance, Special Projects, Health & Safety, Kitchen Facility Manager, Gardening

<u>Communications:</u> Presence Magazine, Website, Audio Visual, Social Media, Weekly Newsletter,

Treasurer Ian Auditors, Accounting, Payroll, Church Lettings, Income & Banking, Gift Aid, Assets / Inventory